

Leadership Board Minutes
July 8, 2025

Present: Bill McKellar, Donnie Wilkinson, Harry Solomon, Lee Sanders, Kaye Stevens, Rosemary Patterson, Kimberly Stafford, Stacy Wells

Guests: Sarah McCurley (taking minutes), Deanie Galloway (presenting), Henry Stevens, Kathy Seal, George Herbst

Bill McKellar called the meeting to order at 6:00 PM and introduced Rev. Donnie Wilkinson. Sarah McCurley led the devotion, followed by an opening prayer from Rev. Donnie.

A motion to approve the previous meeting's minutes was made by Rosemary Patterson and seconded by Harry Solomon. Motion carried.

Preston reviewed the financial statements. The balance sheet for designated funds showed no unusual activity. The Profit & Loss Budget Performance report indicated we met our revenue goals and are ahead year-to-date. Administrative and staff expenses are below budget, though June saw unplanned maintenance costs. Despite strong revenue performance, the church remains in a deficit as budgeted. Donnie shared his discussions with staff and Bill about implementing a six-month zero-based budget to better understand projections for the remainder of 2025.

Bill initiated a discussion on the potential sale of the Mayfair parsonage. He contacted the district superintendent to clarify permissible uses of sale proceeds. The district superintendent confirmed funds could be used to reimburse prior capital expenditures. A charge conference with the district superintendent will be required before proceeding. A decision is expected by the next meeting. Bill reported that Sandy McKellar met with Mark Goins at the primary parsonage during ongoing repairs (carpet, paint, cleaning).

Deanie Galloway presented an update on the Midyett classroom construction. A structural engineer found no moisture issues. The proposed solution involves reinforcing the damaged trusses and redistributing structural loads using a wall between the kitchen and classroom. The HVAC system must be relocated, and new insulation and lighting are needed. Sarah McCurley coordinated with Deanie to temporarily relocate the Midyett class to the large youth room for Sunday School starting this Sunday.

Donnie raised the issue of communicating updates on the parsonage and classroom. Henry suggested distributing written updates for clarity.

Bill introduced Sharon Roy. Sharon developed a new job description for the administrative position, helped streamline front office operations, and participated in interviews. Two candidates have been interviewed and will meet with Donnie next week.

Donnie addressed the church's need for a facilities manager, noting that program staff are currently covering these duties, detracting from their core responsibilities. He also recommended hiring a part-time or contract communications specialist. A job description will be presented at the next meeting. Bill mentioned David Lowe has expressed interest in returning in a part-time role. He and Donnie will evaluate staffing needs and draft relevant job descriptions.

The conference offers an onboarding process with a trained facilitator to assist leadership during pastoral transitions. After reviewing scheduling options, Sunday, August 24 (afternoon) was selected.

Kathy Seal recommended replacing the American flag on the outdoor flagpole.

The next meeting will be Tuesday, August 12 at 6:00 PM.

The meeting concluded with a prayer by Rev. Donnie at 7:09 PM.